



We use this system to assign, edit and track graphic design projects. Each project has a card. We use tags for assigning and communicating with team members. We columns for tracking: assigned, in progress, in review, sent to print, sent to web and done. We use the date/time feature for deadlines, we use labels for identifying what needs to happen next, and we use saved checklists to help track various sizes/delivery methods for projects. We quickly ran out of space to attach images, so the ability to attach dropbox links is key to our success.

— Jenny Edwards, Public Information Administrator, Springfield-Greene County Park Board

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Source: Jenny Edwards, Public Information Administrator, Springfield-Greene County Park Board



TechValidate  
by SurveyMonkey



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